

FACULTY OF MANAGEMENT

SUBJECT CARD

Name of subject in Polish: Seminarium dyplomowe

Name of subject in English: Diploma seminar

Main field of study: Business Engineering

Specialization: Business intelligence

Profile: academic

Level and form of studies: 2nd level, full-time

Kind of subject: obligatory

Subject code W08IZZ-SM8032

Group of courses NO

	Lecture	Classes	Laboratory	Project	Seminar
Number of hours of organized classes in University (ZZU)					15
Number of hours of total student workload (CNPS)					50
Form of crediting					crediting with grade
For group of courses mark (X) final course					
Number of ECTS points					2
including number of ECTS points for practical classes (P)					2
including number of ECTS points corresponding to classes that require direct participation of lecturers and other academics (BU)					0,68

PREREQUISITES RELATING TO KNOWLEDGE, SKILLS AND OTHER COMPETENCES

1. Cross-sectional knowledge of issues from the previous course of study
2. General knowledge of the subjects pursued in the course of study

SUBJECT OBJECTIVES

- C1 To prepare students for the preparation of a Master's thesis according to the requirements.
 C2 To acquire the ability to formulate the aim of the thesis and to plan its structure.
 C2 To acquire the skills of writing the thesis in terms of using literature sources, carrying out the work and interpreting the results, taking into account editorial recommendations.
 C3 To improve the ability to present one's own ideas, concepts and planned solutions.
 C4 To consolidate skills of creative discussion in which one can justify and defend one's position in substantive manner.
 C5 To prepare for the diploma exam.

SUBJECT EDUCATIONAL EFFECTS

relating to skills:

PEU_U01 Is able to identify a managerial problem and plan its solution using appropriate methods, techniques and tools.

PEU_U02 Can prepare a presentation containing an analysis of results and problem solution concepts.

PEU_U03 Can reason in a discussion, justify his/her ideas and solutions and critically evaluate planned actions and solutions of others.

PROGRAMME CONTENT		
	Seminar	Number of hours
Semin 1	Introduction to the seminar. Discussing the class rules and the scoring/grading policy.	1
Semin 2	Overview of university and departmental requirements for thesis. Overview of the process and timeline for graduation. Principles of formulating the topic and purpose of the thesis, adequately to the indicated managerial problem. Examples of good and bad thesis topics/objectives. Discussion of the thesis statement template. Topic, purpose, scope, structure.	2
Semin 3	Overview of the construction of the paper - table of contents, introduction and conclusion. Common mistakes in the work. Referencing and discussion of the progress in choosing a topic and supervisor.	2
Semin 4	Overview of editing requirements. Discussion of how to access literature databases and how to use, analyze, and cite literature sources. Consultation of the first version of the thesis statement. Assignment of dates for individual presentations.	2
Semin 5	Discussion of the criteria for the final evaluation of the work (review form). The concept of plagiarism; anti-plagiarism system. Approval of the final version of the thesis statement. Referring, consulting and discussing problems and progress in the thesis. Presenting recommendations on how to present the progress of the thesis during the next classes.	2
Semin 6	Discussion of the diploma exam. Examination topics and questions. Referencing, consultation and discussion of problems and progress of the thesis. Individual presentations of progress and further plans for completion of the thesis (1). Discussion.	2
Semin 7	Individual presentations of progress and further plans for completion of the thesis (2). Discussion.	2
Semin 8	Individual presentations of progress and further plans for completion of the thesis (3). Discussion.	2
	Total hours	15

TEACHING TOOLS USED	
N1.	Presentations of selected issues related to the thesis topic.
N2.	Multimedia presentations - own and foreign (positive and negative examples).
N3.	Problem discussion, recognizing advantages and criticizing disadvantages of solutions.
N4.	Individual consultations of students' problems connected with planning and progress of the work

EVALUATION OF SUBJECT LEARNING OUTCOMES ACHIEVEMENT

Evaluation (F – forming during semester), P – concluding (at semester end)	Learning outcomes code	Way of evaluating learning outcomes achievement
F1	PEU_U01	Timely submission and evaluation of a working statement of work (topic, purpose, problem, concept, initial structure)
F2	PEU_U02	Evaluation of the preparation and presentation of the progress of the thesis and plans for further activities.
F3	PEU_U03	Participation in the discussion.
$P = 0,3 \cdot F1 + 0,5 \cdot F2 + 0,2 \cdot F3$		

PRIMARY AND SECONDARY LITERATURE

PRIMARY LITERATURE:

Literature related to the problems of the thesis - independently selected and recommended by the thesis supervisor.

SUBJECT SUPERVISOR (NAME AND SURNAME, E-MAIL ADDRESS)

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